THE COUNCIL FOR TOBACCO RESEARCH—U.S.A., INC.
900 THIRD AVENUE
NEW YORK, N.Y. 10022

Sept. 6, 1988

Anne Baldwin
Grants Information Specialist
Office of Research Services
University of Scranton
Scranton, PA 18510

Dear Ms. Baldwin:

In response to your recent request, I am enclosing a copy of the explanatory letter sent by CTR to potential principal investigators who have inquired about securing support for their research projects. That letter details the preliminary review procedure, the initial stage of our two-step application process. The executive committee of our Scientific Advisory Board first evaluates the initial inquiry and decides whether or not to encourage submission of a full proposal.

Their decision is based not only on scientific merit, but also on appropriateness for inclusion in one of the Council's multidisciplinary program areas, as well as recognition of current support levels for similar projects. This procedure takes about two months, and there are no deadlines for receipt of preliminary proposals.

In order that your office also has on hand a reference set of our full application forms, a sample copy is enclosed. You will also find in this package an informative Statement of Policy as well as a copy of a recent Annual Report. The last part of the latter contains a list of research projects in force at the time of publication while the rest contains abstracts of scientific papers published during the year, and which acknowledged CTR support.

If you have any further questions, please feel free to contact me.

Sincerely,

Harmon C. McAllister

Encl.
HCM/mla

Source: https://www.industrydocuments.ucsf.edu/docs/msgb0000